

July 6, 2011

Dear Parents of Preschool Students,

Welcome to the Preschool Program at St. Francis of Assisi School. You are cordially invited to our Annual Back-to-School Parent Social on Sunday, August 28<sup>th</sup> at 1:00 p.m.

The Commonwealth of Virginia requires that a completed emergency form be on file with St. Francis of Assisi School on the first day of preschool. Please note the enclosed Diocese of Arlington Permission for Emergency Care Form to assist you with the information required before school begins. In order to be in full compliance, all areas of this form need to be completed before your child is able to attend class. This completed form should be mailed, faxed or hand-delivered to the school office no later than August 8<sup>th</sup>. An Open House will be held on Monday, August 29<sup>th</sup> at 9:00 a.m. for the three year old class and 10:30 a.m. for the four year old class in the pre-school classroom. This Open House provides the opportunity for your child to view the classroom and meet the teachers. The Commonwealth of Virginia also requires a completed Virginia School Health Entrance Form, including the Certificate of Immunization. Please have your physician complete this form and then submit to the school office.

A Preschool Parent Back to School evening is scheduled for Wednesday, September 21<sup>st</sup> at 7:00 p.m. for the three year olds and 7:30 p.m. for the four year old class. Both sessions will be held in the St. Catherine Room. This is an opportunity for Mrs. Land to discuss the curriculum and the developmental stages of the early childhood learner.

Preschool tuition will be handled by FACTs Tuition Management. If you have not received your invoice, please contact the school office at 703.221.3868. Please note the supply fee of \$100.00 and the registration fee of \$75.00 were both due upon registration. Annual tuition for a three year old student is \$1,870.00 and \$2,090.00 for a four year old student. You will arrange to pay this amount with FACTs Tuition Management.

The Preschool hours are as follows:

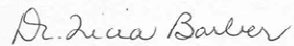
3-year-olds	8:30-11:30 AM Tuesdays and Thursdays
4-year-olds AM	8:30-11:30 AM Mondays, Wednesdays and Fridays
4-year-olds PM	12:15-3:15 PM Mondays, Wednesdays and Thursdays

The first day of class for our three year olds is Tuesday, August 30, 2011 and the first day for the four year olds is Wednesday, August 31, 2011. At the conclusion of each preschool session we encourage parents and children to leave the church area and parking lot. On occasion, children are dashing through the landscaping, throwing rocks and playing too close to the driveway. We appreciate your cooperation in maintaining a safe school environment.

Our teachers have requested that the students do not use backpacks to carry their supplies. When making your school selections, please plan to purchase a tote bag without a zipper. Please provide a Velcro lunch bag or brown bag for your child's snack and one box of tissues, one roll of paper towels, and one canister of anti-bacterial wipes. Thank you for your cooperation.

Again, welcome to St. Francis of Assisi Preschool! We look forward to meeting you at the Parent Social.

Sincerely,

A handwritten signature in cursive script that reads "Dr. Tricia Barber". The signature is written in black ink on a light-colored background.

Dr. Tricia Barber  
Principal